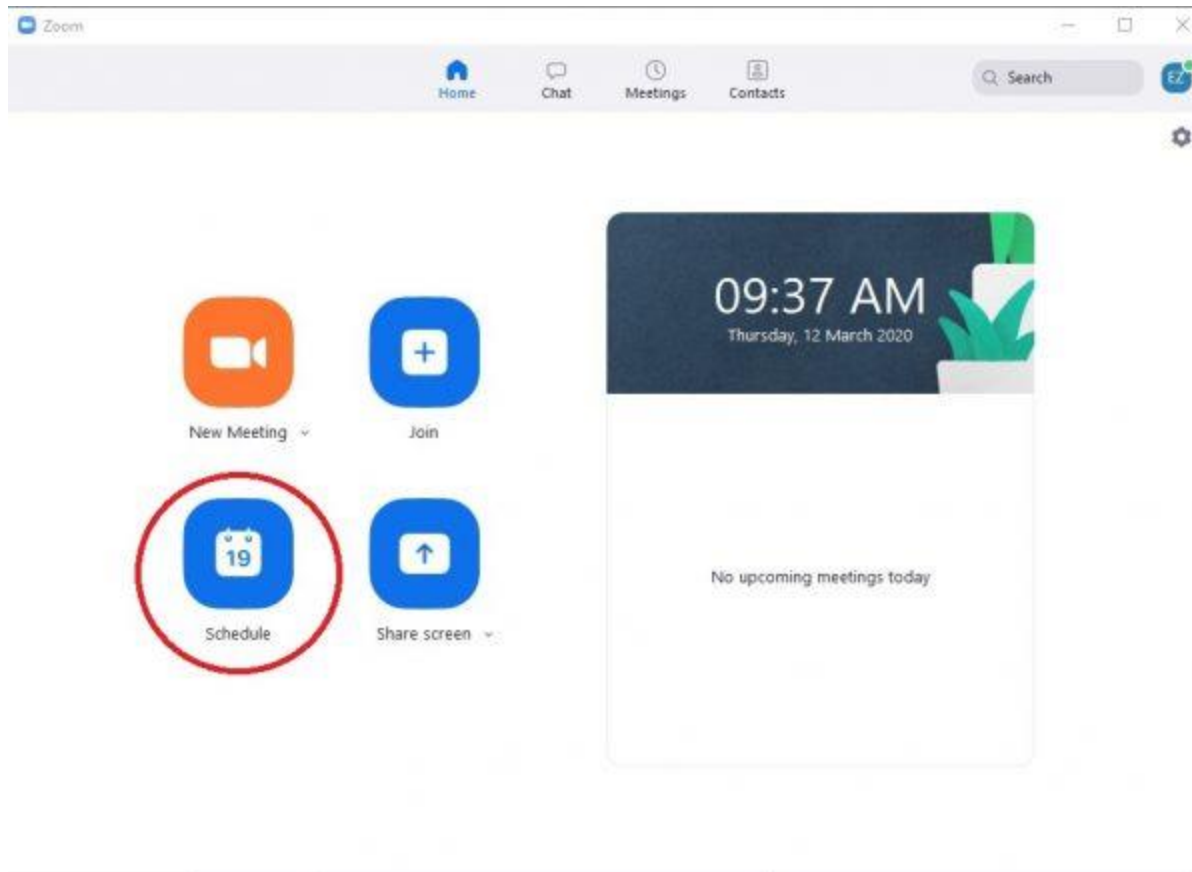


# Click Schedule meeting on the Zoom App



# Enter the name of your class in the Topic field

Schedule meeting

## Schedule Meeting

**Topic**  
ECONF101

Start: Thu March 12, 2020 10:00 AM

Duration: 1 hour 0 minute

Recurring meeting Time Zone: Auckland, Wellington

**Meeting ID**  
 Generate Automatically  Personal Meeting ID 778-082-1405

**Password**  
 Require meeting password 012396

**Video**  
Host:  On  Off Participants:  On  Off

**Audio**  
 Telephone  Computer Audio  Telephone and Computer Audio  
Dial in from New Zealand and other 5 countries/regions [Edit](#)

**Calendar**  
 Outlook  Google Calendar  Other Calendars

**Advanced Options**

# Click “Recurring Meeting”

Schedule meeting ×

## Schedule Meeting

Topic

ECON101

Recurring meeting

Remember to check recurrence or repeat in your calendar invitation

Meeting ID

Generate Automatically  Personal Meeting ID 778-082-1405

Password

Require meeting password 012396

Video

Host:  On  Off    Participants:  On  Off

Audio

Telephone  Computer Audio  Telephone and Computer Audio

Dial in from New Zealand and other 5 countries/regions [Edit](#)

Calendar

Outlook  Google Calendar  Other Calendars

Advanced Options ▾

# Click “Schedule”

Schedule meeting ✕

## Schedule Meeting

**Topic**

ECONF101

Recurring meeting

Remember to check recurrence or repeat in your calendar invitation

**Meeting ID**

Generate Automatically  Personal Meeting ID 778-082-1405

**Password**

Require meeting password

**Video**

Host:  On  Off    Participants:  On  Off

**Audio**

Telephone  Computer Audio  Telephone and Computer Audio

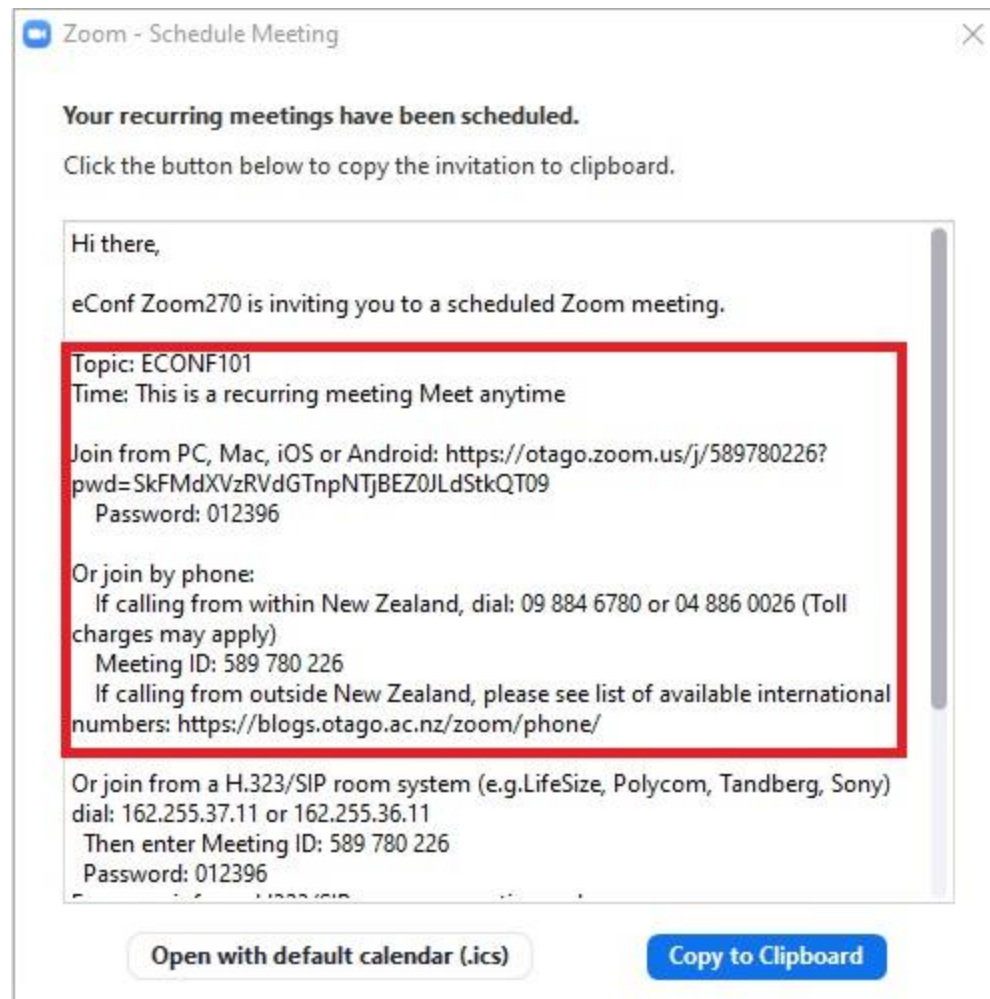
Dial in from New Zealand and other 5 countries/regions [Edit](#)

**Calendar**

Outlook  Google Calendar  Other Calendars

**Advanced Options** ▾

Your meeting is now setup and is available to use at anytime. You can copy and paste the connection details (as highlighted below) for your students on Blackboard, Moodle or your normal communication channel



Zoom - Schedule Meeting

**Your recurring meetings have been scheduled.**

Click the button below to copy the invitation to clipboard.

Hi there,

eConf Zoom270 is inviting you to a scheduled Zoom meeting.

**Topic:** ECONF101  
**Time:** This is a recurring meeting Meet anytime

**Join from PC, Mac, iOS or Android:** <https://otago.zoom.us/j/589780226?pwd=SkFMdXVzRVdGTnpNTjBEZ0JLdStkQT09>  
**Password:** 012396

**Or join by phone:**  
If calling from within New Zealand, dial: 09 884 6780 or 04 886 0026 (Toll charges may apply)  
**Meeting ID:** 589 780 226  
If calling from outside New Zealand, please see list of available international numbers: <https://blogs.otago.ac.nz/zoom/phone/>

**Or join from a H.323/SIP room system (e.g.LifeSize, Polycom, Tandberg, Sony)**  
dial: 162.255.37.11 or 162.255.36.11  
Then enter Meeting ID: 589 780 226  
Password: 012396

[Open with default calendar \(.ics\)](#) [Copy to Clipboard](#)